

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council on Tuesday 3 June 2014 in the Neville Hall at 7.00pm

Present: Clive Scott-Hopkins - Chairman
John Birkett - Vice Chairman
Stuart Craig
Martin Hayes
Jenny Baish
Stuart Craig
Sally Burtenshaw (Clerk)

In attendance: 5 members of the public

ACTION

Public Question Time:

A member of the public advised that it would appear that work to widen the access on the land east of Shurlock Road (Downfield Pit) had commenced on or about 27 May. This raised the following questions which the Clerk will address to the case officer Victoria Gibson:

- 1. Does the 9 month timescale in para 4.3 run from that date and what happens in inclement weather conditions arising out of the late start?*
- 2. What steps are being taken to slow HGV traffic at the bend on Shurlock Road – including SLOW signs and a solid white central line?*
- 3. How do they intend monitoring the 20 in and out lorry movements per day to prevent excess usage of this narrow road without pavements?*
- 4. What are the final agreed conditions – are they any different to their 23-10-13 report to Panel?*
- 5. What is the final route chosen and from what direction are the HGVs coming e.g M4?*

CLERK

John Burton complained about the condition of the footpath along Shurlock Road and asked whether anything can be done to repair it. Martin Hayes will contact Highways

**MARTIN
HAYES**

FC13/06/2014 Apologies: Received from Katie Sarsfield

FC 14/06/2014 Minutes:
The minutes of a meeting held on 6 May 2014 were approved by the Council and signed by the Chairman

FC 15/06/2014 Matters Arising from the Minutes:

- Paradise Farm – the Chairman advised that he had spoken to the owner of the property to request that their hedge and*

fence that abut the Twyford Road boundary is cut back and repaired as it is a danger to pedestrians. The owner was not certain that the land belonged to them. Martin Hayes will contact the last owner to ask if that boundary does indeed belong to the farm, and the Clerk will write to the owner in the meantime to advise that the boundary is their responsibility and ask that they attend to the works required.

MARTIN
HAYES

CLERK

- *AED – as Katie Sarsfield not at the meeting this item will be discussed at the next meeting*
- *Bench on Neville Close triangle – The Vice Chairman has obtained a claim form from the Parish insurers and has sourced a new oak bench via the internet. This is to replace the previous bench that disappeared at Christmas. In the meantime the Chairman advised that he had spoken to Hilary Oliver the Section 106 Projects Officer at RBWM who had informed him that the parish could possibly qualify as a public open space. It was agreed in principle to go down this route and the Chairman will take over the action*

KATIE
SARFIELD

CHAIRMAN

FC 16/06/2014 Traveller update:

- *The Chairman advised that the oral hearing will be on the 24 June to determine whether the travellers can widen the scope of the Judicial Review*
- *The Clerk advised that the RBWM had commissioned a refresh of the 2012 Gypsy & Traveller Accommodation Assessment through a series of field interviews with the gypsy and traveller community locally. This is a joint project with Wokingham & West Berkshire councils. The purpose of the new survey is to update the assessment of accommodation needs and this will inform a review of the need for pitches*

FC 17a/06/2014 Planning Applications:

14/01472: Beauley, Waltham St Lawrence

The Parish Council advised that taken as a whole they considered this to be an overdevelopment and detrimental to the openness of the Green Belt

FC 17b/06/2014 Trees in a Conservation Area:

None received

FC 17c/06/2014 Plans that have arrived in the last couple of days:

None received

FC 17d/06/2014 Other Planning Matters:

It was noted that a Certificate of Lawfulness of Proposed Development has been received for Little Martins, Shurlock Road, Waltham St Lawrence to determine whether a proposed extension to an existing driveway and formation of a new vehicular access is lawful.

FC 17e/06/2014 Enforcement Notices & Appeals:

Nothing to report

FC 18/06/2014 Finance:
The cheques issued in May were agreed and signed by the Chairman

FC 19/06/2014 Neighbourhood Plan update:
The Chairman advised that there was nothing new to report

FC 20/06/2014 Reports from Representatives:

- Jenny Baish presented amended rules and regulations for the burial ground and these were adopted by the Parish Council
- The Clerk presented the Risk Assessment register with a couple of amendments and this too was adopted by the Parish Council

FC 21/06/2014 Correspondence:

- Letter from Simon Hurrell (see FC 16/06/2014 above)
- The Chairman advised that the renewal papers for the Parish insurance had been received and that he had requested that the Neville Hall insurance was amalgamated into the same document. New paperwork will be received shortly

FC 22/06/2014 A.O.B.

- Jenny Baish advised that in spite of a recent speed survey being carried out and the results being sent to all three Borough Councillors no response had been received. She asked the Chairman if he could speak to them about this. Martin Hayes will pick this up with the RBWM Safety Officer in the absence of Jenny Baish over the next few weeks and to request that a risk assessment is carried out.
- The 'potential accident waiting to happen' at Milley Bridge due to the lack of fencing on the west side was discussed and it was agreed that a Network Rail Programme Office should be on side, David Gray a member of the public will give the Clerk the details of the person to contact
- The Chairman spoke of the SMART motorway proposals (widening using the two hard shoulders) and advised that a porous road surface and low lighting is installed along the Shurlock Row stretch of the M4 will be requested. He will write to the Highway Agency to request this
- Stuart Craig requested that some Section 106 monies was given to the local school to provide funding for the much needed conservatory

CHAIRMAN
MARTIN
HAYES

CHAIRMAN/
CLERK
STUART
CRAIG

FC 23/06/2014 Date of Next Site Visits:
Saturday 12 July 2014 at 9:30am

FC 24/06/2014 Next meeting: Tuesday 15 July 2014 at 7.00pm in the Neville Hall

The meeting closed at 20:55 & the confidential meeting commenced