

WALTHAM ST LAWRENCE PARISH COUNCIL

**Minutes of a meeting of Waltham St Lawrence Parish Council
on Tuesday 10 April 2012 in the Neville Hall at 7.00pm**

Present: Clive Scott-Hopkins - (Chairman)
John Birkett - (Vice Chairman)
Martin Hayes
Jenny Baish
Sandy Quinn
Katie Sarsfield
Stuart Craig.
Sally Burtenshaw (Clerk)

In attendance: Borough Councillors Maureen Hunt, Carwyn Cox & David Evans and 15 members of the public

Public Question Time:

ACTION

- David Crawley-Boevey advised he has noticed a lot of litter in verges and ditches especially along Shurlock Road between Crockfords Bridge and the Cricket Club. He asked that the Parish Council contact RBWM to establish if they have a workforce that clear litter. Borough Cllr. Maureen Hunt advised that she would assist in this matter.
- David Crawley-Boevey also complained about the detritus and leaves which are blocking the gulleys and requested that the RBWM were contacted to 'blast' the drains out
- David Crawley-Boevey also asked where the bin outside the Neville Hall by the bus stop had disappeared to. No-one knew of its whereabouts. Vice Chairman advised that he would add this to the list of questions that need asking of the RBWM
- Borough Councillor Maureen Hunt along with Freda Christodoulou brought to the Parish Council's attention the fact that there has been an increase in the activity of scramble bikes using the former waste pit site at Downfield. Access is being gained using the footpaths. Local concern has been expressed at the noise and the possible disturbance to the clay cap. The Clerk will write to Environmental Protection Officer and Rights of Way Officer
- The Chairman advised that there is a new planning policy for traveller sites which is even stronger on Green Belt. A local petition has been raised which will attempt to dissuade RBWM from using an extension of Pool Lane for travellers. It is hoped that all members of the local community will sign the petition including anyone that lives in, works in or educated in the RBWM.
- The Chairman advised that, under the new Localism Act, it is no longer possible to appeal against enforcement action and a retrospective planning application

VICE CHAIRMAN

VICE CHAIRMAN

CLERK

1 Apologies

None received

2. **Minutes:**
The minutes of a meeting held on 6 March were approved by the Council and signed by the Chairman following a minor amendment
3. **Matters Arising from the Minutes:**
 - *It was noted that the Parish Council objected to the amended plans as they stood on GB2 grounds of materially larger and higher than the existing for application 12/00258 Barn at Glebe Cottage, Shurlock Row*
 - *It was noted that the Parish Council had no objection to the amended plans for application 12/00087 1 Broadmoor Road, Waltham St Lawrence*
 - *The Clerk established that the mobile home at Glebe Farm had now been removed*
- 4a **Planning Applications:**

*12/00867: Billingbear Park, Billingbear Lane, Wokingham
Stuart Craig expressed a Prejudicial Interest and left the room*

*It is noted that this is a retrospective application.
The Parish Council object to this application. This is agricultural land separate from the polo complex which already contains 90 stables for private use only (95/01345).
As such it is an over development detrimental to the openness of the Green Belt and intrusive to near neighbours.
If the Planning Officer is minded to recommend approval we wish this to be brought to Panel*

Stuart Craig returned to the meeting

*12/00678: Little Cross, The Street, Shurlock Row
The Parish Council had no objection to this application*

*12/00802/03; Lewins, The Street, Shurlock Row + LBC
The Parish Council had no objection to either of these applications*

*12/00756: The Darach Farm, Milley Road, Waltham St Lawrence
The Parish Council object to this application on grounds of bulk and being inappropriate in the Green Belt*

*12/00685: Kentwood House, Milley Road, Waltham St Lawrence
The Parish Council declared a Prejudicial Interest and made no comment on this application*
- 4b **Trees in a Conservation Area:**

*12/00800: Warwicks, The Street, Shurlock Row
The Parish Council could see no good reason why this tree should be removed and is visible from the village street*
5. **Plans that have arrived in the last couple of days:**
None
6. **District Planning Agenda/Other Planning Matters:**

12/00531: Certificate of Lawfulness to determine whether an existing use of an annexe as an independent dwelling is lawful at

Oak Cottage, West End
The Parish Council made no comment

Katie Sarsfield expressed a Prejudicial Interest and left the room –
Martin Hayes expressed a Personal Interest but remained

12/00607: Certificate of Lawfulness to determine whether an
existing outbuilding and its ancillary use are lawful at 33
Shottesbrooke
The Parish Council made no comment

Katie Sarsfield returned to the room

7. Enforcement Notices & Appeals:

11/02405: Tourmaline, The Street, Shurlock Row

It was noted that the Appeal to fell a Willow Tree was allowed
subject to a suitable replacement

8a Neighbourhood Plan update:

The Chairman and Vice Chairman gave an update

8b National Planning Policy Framework:

The Chairman gave an overview of this policy

Land at Orchard Cottages – concern has been expressed locally
that people on the housing list from the Parish should be allowed,
and not people from outside, to reside in the two houses that are
to be built on this land. The Clerk will write to Housing Solutions to
express concern

CLERK

9. Date of Next Site Visits:

Saturday 12 May at 9.30am

10. Reports from Representatives:

- Sandy Quinn: advised that she had met with Anthony Hurst
Principle Rights of Way Officer at RBWM to discuss the
broken gate at Sue's Piddle. The landowner Mrs Jefferies
will be asked to deal with the situation
- The Vice Chairman advised that the padlock on the playing
field gate had been vandalised which he had now
replaced and will be reimbursed
- The Vice Chairman will source and supply a rubbish bin for
the playing field area as per letter request from Mrs
Bennett. He advised that he will ensure the bin is emptied
- The Vice Chairman reported that there is a crack in the
tarmac on the footpath in the burial ground – he will revert
back to the contractor that lay the path
- The Vice Chairman advised that the war memorial is
scheduled to be cleaned this year and there are sufficient
funds. London Stone Conservation will be contacted to
arrange for the work to be carried out
- The Vice Chairman advised that the Section 106 monies
from the RBWM will shortly be received for the playing field
work
- Stuart Craig advised that the Environment Agency have
had a meeting to discuss the plan of action in relation to

VICE CHAIRMAN

VICE CHAIRMAN

VICE CHAIRMAN

STUART CRAIG

the ditch problems in the parish without inviting either himself or the Vice Chairman to attend. He is currently awaiting a response from them plus a report

- *Martin Hayes reported Nick Kohl had had a meeting with the owner of The Grange and she had no objection to additional signage being placed on her wall. Following discussion it was agreed that some white lines on the road might dissuade people from parking in a dangerous location. Following a vote it was agreed that this was the best course of action. It is noted that Katie Sarsfield and Stuart Craig abstained from voting.*
- *The Chairman advised that he had spoken to the owner of Morland (formerly The Royal Oak) at Shurlock Row about sight lines. The owner agreed that there is a kink in the fence and that this will be rectified as soon as possible but meanwhile Martin Hayes will take up the issue including bus stop with RBWM highways*

MARTIN HAYES

MARTIN HAYES

11. Finance:

- *The cheques issued in March were agreed and signed by the Chairman*
- *The monthly accounts received from the RFO were discussed*
- *BALC Subscription – it was agreed that this is to be renewed*

CLERK

12. Correspondence:

- *Participatory Budget 2012 – Maidenhead Parishes Questionnaire – the Parish Councillors completed the paperwork and the Clerk pass back to Anne Dackombe*
- *Letter from Mrs Bennett re playing field bin (dealt with at item 10)*
- *Letter from Network Rail & e mail from Cllr Evans – advising that the Waltham Railway foot bridge will now be rebuilt rather than removed. Work will commence in September/October for scheduled completion in January 2013*
- *E mail from Freda Christodoulou re scramble bikes at Downfield – dealt with at Public Question Time*

CLERK

13. A.O.B.

- *At the request of the Clerk and Katie Sarsfield the July meeting has been put back by one week to 17th with the site visits on Saturday 14 July*

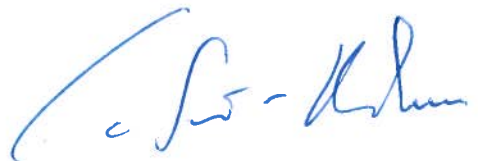
14. Next meeting:

APM 23 April 2012 at 7.00pm in the Neville Hall

- *Katie Sarsfield volunteered to obtain the wine and nibbles with the assistance of the Clerk*

KATIE
SARSFIELD/CLERK

The meeting closed at 21.30 & the Confidential meeting commenced



WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council on Tuesday 15 May 2012 in the Neville Hall at 7.00pm

Present: Clive Scott-Hopkins
John Birkett
Sandy Quinn
Katie Sarsfield
Stuart Craig
Jenny Baish
Sally Burtenshaw (Clerk)

In attendance: Borough Councillor David Evans, Reporter from the Maidenhead Advertiser,
a Representative from Great Martins & 14 members of the public

ACTION

Public Question Time:

- John Burton requested that the Parish Council contact the RBWM to complain about the condition of the Twyford Road from Ruscombe End to the Parish boundary. It is full of potholes and the tarmac is crumbling in places which is proving to be very dangerous for mopeds and bikes. Martin Hayes will action this.
- Tom Saunders thanked all concerned for the sterling work carried out in relation to the recently acquired petition against the extension of Pool Lane, there were 920 signatures. Borough Councillor David Evans echoed Tom Saunder's comments. The petition has generated local media interest with Radio Berkshire and the Maidenhead Advertiser. There will be discussions relating to this at a Cabinet meeting on 28 June.

MARTIN HAYES

1 Election of Officers:

The Clerk asked for nominations for a Chairman. John Birkett nominated Clive Scott-Hopkins which was seconded by Sandy Quinn and this was unanimously agreed. He accepted the position. Clive Scott-Hopkins nominated John Birkett to be Vice Chairman which was seconded by Stuart Craig and this was unanimously agreed. He accepted the position.

2 Apologies: Received from Martin Hayes, Borough Councillors Carwyn Cox & Maureen Hunt

3. Minutes:

The minutes of a meeting held on 10 April and the APM minutes held on 23 April were both approved by the Council and signed by the Chairman

4. Matters Arising from the Minutes:

- Scramble bikes – there has been no sight or sound for about 3 weeks and it is hoped that this has now ceased. The Clerk will send a follow up e mail to all concerned to see if there are any updates
- The Vice Chairman advised that he has spoken to the RBWM about the litter problem along the Twyford Road and this is in

CLERK

hand, plus the blocked gulleys are also in hand with RBWM & the Environment Agency.

- The Vice Chairman has spoken to the RBWM about the missing bin outside the Neville Hall. They were unaware that it had gone missing and this will be replaced shortly. The rubbish bin for Milley Road Playing Field is currently on order.
- The Vice Chairman advised that the footpath cracks in the Burial Ground would be dealt with shortly.
- The Vice Chairman advised that the War Memorial cleaning will be carried out at the end of September early October. Letter to be sent to London Stone Conservation to confirm
- Jenny Baish in the absence of Martin Hayes advised that the words 'keep clear' will be painted on the road in The Street close to the Bell to hopefully deter people from parking on the bend by The Grange. The local PCSOs will visit the area and fine anyone that has parked on the wording. The Vice Chairman will put a note in the Lych Gate advising Parishoners of this

VICE
CHAIRMAN/CLERK

VICE CHAIRMAN

5a Planning Applications:

12/00900: Foxley PNEU School, Shurlock Row
The Parish Council support this application

12/01147: 2 Boveney Cottages, The Street, Shurlock Row
The Parish Council object to the first floor extension on grounds of overdevelopment in a Conservation Area

12/00971: Thatch Cottage, The Street, Shurlock Row
The Parish Council had no objection

12/01213: Thatch Cottage, The Street, Shurlock Row
The Parish Council object to this application as it needs to conform with Planning Policy GB7

The Chairman declared an Interest and left the meeting
12/01228/29 Diligent Cottage, Hungerford Lane, Shurlock Row + LBC
The Parish Council had no objection subject to the approval of the Conservation Officer
The Chairman returned to the meeting

12/01184: Land East of Shurlock Road, Waltham St Lawrence
The Parish Council had no objection to the stables but advise that a Flood Risk Assessment (FRA) may be required

The Vice Chairman declared a Personal Interest, and remained in the room but made no contribution to the Parish Council's comments
12/01183: Ashley View, Milley Road, Waltham St Lawrence
The Parish Council had no objection

12/01163: Cortina, Halls Lane, Waltham St Lawrence
The Parish Council had no objection providing the existing garage and conservatory are demolished

12/01120: Chalk Pit Railway Bridge, Waltham St Lawrence
The Parish Council made no comment

12/001121: Weycock Bridge, Waltham St Lawrence
The Parish Council made no comment

5b *Trees in a Conservation Area:*
12/01051: Kellinghams, The Street, Waltham St Lawrence
The Parish Council had no objection

12/01259: Fullers Cottage, The Street, Waltham St Lawrence
The Parish Council had no objection to this application

6. *Plans that have arrived in the last couple of days:*
None received

7. *District Planning Agenda/Other Planning Matters:*

- *Certificate of Lawfulness of Proposed Development at The Maltings, Sill Bridge Lane, West End to determine whether an existing use by the occupants has been in breach of Condition 4 of planning consent 406823 granted on 8 November 1978, as well as planning consent 428633 which was granted on 12 January 1995 to relax condition 4 of 406823 for a continuous period in excess of 10 years*

The Parish Council made no comment as this is a legal matter

- *The Chairman advised he had been approached by the agent for the Zacara Polo Team of Great Martins under the pre-application consultation procedure. They want to incorporate two major stable blocks and ancillary accommodation and would like an understanding of what local feeling would be. The planning application is currently in draft form and this would accommodate 56 polo ponies, with Glebe Farm sold off. The Parish Council await the application but initial indications were not favourable.*
- *The Clerk advised that Mrs Hodgson of Tourmaline, The Street, Shurlock Row was sitting in the audience awaiting to speak about a replacement tree. She had won her appeal to have a Willow felled from the front garden. She presented her options and the Parish Council left it up to her.*

8. *Enforcement Notices & Appeals:*
Beenhams Farm, Beenhams Heath
The Clerk reported that the Enforcement Officer had advised that an enforcement notice had been served for the removal of the stables and the hard standing. He advised that an Appeal may be forthcoming

8a *Neighbourhood Plan update:*
The Chairman and Vice Chairman updated the Parish Councillors on recent meetings and advised that parishioners will be encouraged to participate at a likely September meeting

9 Reports from Representatives:

Sandy Quinn advised:

- that the gate in Sue's Piddle had now been repaired
- following input from David Lee she will contact RBWM to have the culvert in Mire Lane which is giving way repaired

SANDY QUINN

Stuart Craig advised:

- the Environment Agency have cut back some trees around the Parish it is hoped to help with flooding issues
- An advertisement will be placed in the Lych Gate advising that there are some allotments available for hire

VICE CHAIRMAN

Vice Chairman advised:

- He is still trying to understand who is responsible for the ditch in Callins Lane which had been piped by the owner and then the ditched filled in.

VICE CHAIRMAN

Katie Sarsfield advised:

- Abridged Parish minutes will soon appear in the Lych Gate

10. Date of Next Site Visits:
Saturday 9 June at 9:30am

11. Finance:

- The cheques issued in April were agreed and signed by the Chairman
- The Chairman advised that the RFO (Nigel Backer) had resigned and that a replacement has been found. Hilda Holder who lives locally and already acts for two other PCs and would charge £15 per hour. The year end accounts will be dealt with by Barrie Dancer (ex KPMG and acts for other PCs) This was agreed on a trial period. A vote of thanks was agreed to Nigel Backer for his long and expert service
- The end of year accounts had been produced by the RFO prior to the meeting and no comments were made
- The Annual Governance Statement was discussed and Section 1 Accounting statements were approved by the meeting and Section 2 of the Annual Return was also approved with answers to all questions being 'Yes'

12. Correspondence:

- Letter from Reni Hodgson – dealt with at 7 (above)
- Letters x 2 from Glebe Farm re static caravan to advise that this had now been removed
- Letter from Air Ambulance Berks/Oxon/Bucks – noted
- Letter from Planning Aid – noted
- Letter from Alistair Brooker advising that due to unforeseen circumstances the estimated cost for the replacement posts and gate in the Pound is understated by £150. The new amount was unanimously agreed. The Vice Chairman will action

VICE CHAIRMAN

13. A.O.B. nothing to report

14. Next meeting: 12 June 2010 at 7.00pm in the Neville Hall
The meeting closed at 21:00 & the Confidential meeting commenced

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
on Tuesday 12 June 2012 in the Neville Hall at 7.00pm

Present:

Clive Scott-Hopkins - Chairman
John Birkett - Vice Chairman
Katie Sarsfield

Stuart Craig
Martin Hayes
Jenny Baish

Sally Burtenshaw (Clerk)

In attendance: Borough Councillor David Evans & 12 members of the public

Public Question Time:

- David Crawley-Boevey advised that the gully outside the Neville Hall is blocked and as a consequence rain water was $\frac{3}{4}$ way across the road during the recent inclement weather. The Vice Chairman advised that he had already spoken to Streetcare about this but will follow it up
- David Crawley-Boevey complained about the potholes around the Pound which are now dangerous and several inches deep. Martin Hayes will speak to Streetcare
- David Crawley-Boevey complained about the bad condition of the Garden of Remembrance, very overgrown with weeds and dead shrubs. It was agreed that a gardener is required rather than a maintenance company.
- John Burton asked if the Parish Council could have some mattresses that have been fly tipped removed from Callins Lane.
- The Clerk will contact Streetcare
- The Chairman will write to David Oram the Acting Chief Executive at the RBWM to express the Parish Council's displeasure that they were not sent the Notice of a Meeting of Planning and Housing which was held today relating entirely to traveller sites, even though the Parish was named as one of only three involved. As a result they were not able to be present. One of the Radius members did attend the meeting and reported that Panel recommended that the paper should be thrown out as there were no suitable sites available.
- Borough Cllr David Evans advised that this matter will be discussed at a Cabinet meeting on June 27 along with our petition
- A member of the public made the Parish Council aware that 4 Fourcroft Cottages in Shurlock Road and adjacent field (next to unauthorised travellers site) are up for sale now separately

ACTION

VICE CHAIRMAN

MARTIN HAYES

VICE CHAIRMAN

CLERK

CHAIRMAN

1. Apologies: Received from Sandy Quinn & Borough Cllr Maureen Hunt
2. Minutes:
The minutes of a meeting held on 15 May 2012 were approved by the Council and signed by the Chairman
3. Matters Arising from the Minutes:
 - The Parish Council have recently received an e mailed update on

the scramble bike position from Mrs Christodoulou. There has been an increase in activity again. The Chairman has recently spoken to Aldona Rahman the Environmental Protection Officer at the RBWM about the implications of this and what if anything should be done to safeguard nearby residents. David Lee advised that Downfield Pit (west) is not adequately capped and the adjacent site was never lined with suspect waste used at the time

- *The Vice Chairman advised that a ditch in Callins Lane which had been filled in should be re-instated by 14 June and will follow this up*

VICE CHAIRMAN

4a Planning Applications:

*12/01429: Little Cross, The Street, Shurlock Row
The Parish Council had no objection to this application*

*12/01267: Broad Oak, Shurlock Road, Waltham St Lawrence
The Parish Council had no objection to this application*

*12/01240: Burdons Farm, Waltham St Lawrence
The Parish Council had no objection to this application*

4b Trees in a Conservation Area:

*11/01322: The Bell, Waltham St Lawrence
The Parish Council had no objection to this application*

5. Plans that have arrived in the last couple of days:

*12/01578: Thatch Cottage, The Street, Shurlock Row - LBC
The Parish Council object to this application the raised roof line and style adversely affects the character of the listed building LB2 (3)*

6. District Planning Agenda/Other Planning Matters:

*It was noted that a Certificate of Lawfulness of Proposed Development has been received for The Barn at Glebe Cottage, Straight Mile, Shurlock Row to determine whether a proposed single storey extension is lawful.
The Parish Council ask that confirmation is made that under GDO 2008 Class A Condition A 2 (a) the exterior appearance will be similar i.e wood*

7. Enforcement Notices & Appeals:

Nothing to report

8. Neighbourhood Plan update:

The Chairman advised that he and the Vice Chairman attend these meetings. Katie Sarsfield advised that she too is attending one of the meetings and that these meetings are open for anyone to attend not just for Councillors. A Parish presentation is scheduled for the autumn – date TBA

9. Reports from Representatives:

- *Stuart Craig advised that the EA have cut away the overgrown vegetation along the Twyford Brook however this has all now grown back*
- *Stuart Craig advised that the vacant allotments have been advertised in the Lych Gate and it is hoped that new tenants can now be found.*

- Vice Chairman advised that the stinging nettles by the railway line in the Milley Road Playing Field need to be sprayed. This will cost £50 plus VAT the expenditure was unanimously agreed
- The Chairman advised that there are two blocked manhole covers in Shurlock Row. One by Morland House and the other by the bus stop in the Street. Martin Hayes will advise Streetcare and also chase up the potholes and crumbling tar problems outside Ruscombe End in Twyford Road at the same time.
- Martin Hayes advised that the RBWM have found a budget to have the 'Keep Clear' wording painted on the road outside The Grange near the Bell
- Jenny Baish seconded David Crawley –Boevey's comments (Public Question Time) about the condition of the Burial Ground. An advertisement will be placed in the Lych Gate for a gardener.
- The Clerk advised that Dick Budden had very kindly repaired the vandalised bench in the Burial Ground. She will send a letter to him on behalf of the Parish Council to thank him.
- Katie Sarsfield reported on the recent Jubilee Party in the Parish. The figures have not as yet been finalised but it is hoped that we will break even. There are a lot of photographs on the parish website of the street party which are well worth viewing. A letter on behalf of the Parish Council thanking all those who helped to make it such a success will be sent out.

VICE CHAIRMAN

MARTIN HAYES

VICE CHAIRMAN

CLERK

KATIE SARSFIELD

10. Date of Next Site Visits:
Saturday 14 July at 9:30am

11. Finance:

- The cheques issued in May were agreed and signed off
- The RFO had prepared draft accounts to 31/03/2012 these were discussed and approved subject to audit
- It is noted that the RBWM will be paying £750 towards the recent purchase of the Jubilee mugs thanks to Councillor David Evans
- The Clerk advised that she and Nigel Backer will be meeting Hilda Holder the new RFO in July
- The Chairman advised that the renewal paperwork has arrived for the Insurance and due to be paid by end of June

12. Correspondence:

- Update on Localism, NPPF & Neighbourhood Devnt Plan - noted

13. A.O.B.

- The Clerk requested that the Parish Council acquire some dog poo bins. These should be placed around the village and in particular in the allotments and by the Old Vicarage in Halls Lane. She advised that if required she would empty them on a weekly basis. The Vice Chairman advised that he would look into this

VICE CHAIRMAN

14. Next meeting: Tuesday 17 July 2012 at 7.00pm in the Neville Hall

The meeting closed at 20:55 & the confidential meeting commenced

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
held on Tuesday 9 October 2012 in the Neville Hall at 7.00pm

Present: Clive Scott Hopkins - (Chairman)
John Birkett - (Vice Chairman)
Stuart Craig
Katie Sarsfield
Sandy Quinn
Jenny Baish
Sally Burtenshaw

David Crawley-Boevey and Dick Budden addressed the Parish Council prior to the main meeting to present a proposal of how best to spend the jubilee funds. Dick Budden had designed a sculpture which could be placed on the Neville Close triangle which belongs to the Parish Council. In principle the proposal was met with agreement further investigation is required e.g planning and insurance implications

In attendance: 13 members of the public. It was noted that our local Councillor David Evans was not in attendance

ACTION

Public Question Time:

- It was brought to the Parish Council's attention that another caravan has arrived at the illegal travellers site. A letter will be sent by the Chairman to the Enforcement Officer
- Christopher King spoke on behalf of some residents who live in The Street, Shurlock Row who are concerned about the weight, speed and size of agricultural machinery that pass their houses. The Clerk confirmed that the cottages in The Street, Waltham St Lawrence are also affected. These vehicles make the houses shake, some of the properties are listed and have no foundations. It was agreed that the worst offender was the Caterpillar tractor without the benefit of rubberised tyres. It is noted that the vehicle comes from Church Farm. The Chairman will write to David Philp to see if there is a solution to the problem.
- The question of affordable houses arose and why the properties are not given to local people. The two houses that have recently been built on the land adjacent to 8 Orchard Cottages have now been tenanted by families from outside the Parish. The Chairman explained that these properties are classed as being 'rural exception sites'. He will write again to the people concerned to establish why local people cannot be housed locally. THE VICE CHAIRMAN STATED THAT THE ORCHARD COTTAGES ARE NOT A RURAL EXCEPTION SITE.

CHAIRMAN/CLERK

CHAIRMAN/CLERK

CHAIRMAN

1. Apologies:

Received from Martin Hayes

2. Minutes:

The minutes of a meeting held on 4 September 2012 were approved by the Council and signed by the Chairman

3. **Matters Arising from the Minutes:**

- Sandy Quinn advised that she had communicated with Andrew Fletcher from the RBWM about the height of the wooden fencing near Mire Lane – there is no update
- The Clerk advised that she had reported the flytipped mattresses in Callins Lane again.
- Stuart Craig reported that following a 'pothole' meeting with a representative from Highways his view was that they can only be patched not filled properly due to cutbacks
- The Vice Chairman advised that the early opening of the front door of the Neville Hall on Surgery days was still ongoing
- He also advised that the dog poo bins will take 4-6 weeks for delivery
- Broadband - Katie Sarfield advised that she had been in contact with a Regional Director of BT who has been very helpful. He has asked that anyone who is experiencing substandard Broadband delivery should forward their ~~names~~ telephone numbers and postcodes so he can see what can be done. A notice will go in the Lych Gate.

CJU

Travellers update:

- The Chairman advised that at a Cabinet meeting an additional site at Pool Lane has been dropped due to the petition and flooding. Further progress on the Jubilee wood is awaited
- The Chairman will write to the Environmental Health Officer at RBWM to find out the results of the tests of the ditch water alongside the site and Hilarion Cottage that the EA should have now completed

CHAIRMAN/CLERK

4a **Planning Applications:**

12/02451: Holly Cottage, Halls Lane, Waltham St Lawrence
The Parish Council had no objection in principle but could conflict with GB4 on previous extensions to the rear

4b **Trees in a Conservation Area:**

12/02555: Great Martins, Shurlock Row
The Parish Council had no objection subject to the approval of the Arboricultural Officer

12/02391: The Lodge, Twyford Road, Waltham St Lawrence
The Parish Council had no objection subject to the approval of the Arboricultural Officer

5. **Plans that have arrived within the last couple of days:**

12/02750/51, Wheelwrights, The Street, Waltham St Lawrence
These applications had arrived too late for the councillors to comment.
The Clerk will contact the Case Officer to see if our comments can wait till the November meeting

CLERK

6. **District Planning Agenda/Other Planning Matters:**

- 12/02677/CPD - Annexe at Oak Cottage, West End Certificate of Lawfulness – The Parish Council made no comment as this

is a matter of law

- It was agreed that the proposed letter to Rt Hon Theresa May should be sent. It is noted that the Vice Chairman objected.

7. **Enforcement Notices & Appeals:**

- Bellmans Hanger – the Enforcement Officer confirmed that the owner will remove the 'stuff' from the front of the building. Letter from Mrs Christodoulou was noted. She had heard that it will be converted into a polo club. The Parish Council advised that they could not comment as a planning application had not been received
- The Vice Chairman will represent the Parish Council at the Appeal hearing for the stables at Beenhams in December
- The promised planting at Bears Copse barn has still not been planted. The Clerk will write to Peter Carey to advise

VICE CHAIRMAN
CLERK

8. **Neighbourhood Plan Update**

The Chairman advised that an event is being held in the Neville Hall on 27 October and asked that everyone attends. A flyer will be posted through all parishoners letterboxes

9. **Reports from Representatives:**

- Sandy Quinn advised that in response to the letter relating to the polo people that use the footpath network and their attitude to other footpath users – not a lot can be done to alleviate this problem.
- Stuart Craig advised that despite applying for a grant to help pay for ditch and drain clearance around the Parish the application had been turned down, there is nowhere else to turn
- Vice Chairman advised that a bench from the Burial Ground which is in need of maintenance has been taken away to restore. The Preservation Society are contributing to the upkeep of this bench which they donated
- He also advised that he had purchased some shrubs to replace dead ones and these will be planted soon
- It is also noted that the Preservation Society paid for half the cost of the replacement fencing around the Pound.
- The Vice Chairman advised that some tenders had been received for the Parish Maintenance

SANDY QUINN

10. **Date of Next Site Visits:**

Saturday 3 November commencing at 9.30am

11. **Finance:**

- The cheques issued in September were agreed and signed by the Chairman

12. **Correspondence:**

- E mail from David Gray enquiring whether the Parish would like to enter the Britain in Bloom competition. The Clerk will respond advising that if he decides to go ahead the Parish Council will help out where they can but do not want to organise this. The Chairman advised that Waltham St Lawrence on its own should qualify for a lower population class (as did Shurlock Row some years ago)

13. A.O.B.

- *The Chairman spoke again about the proposed Jubilee sculpture. The Clerk expressed concern about the safety of this if for example children were to climb on it. A letter will be sent to the Parish Insurers to establish their views in terms of public liability*
- *The Vice Chairman requested that the Code Of Conduct is discussed at the next meeting and the Chairman requested that the Clerk obtained some Declaration of Interest forms*

CHAIRMAN/CLERK

14. *Next meeting: 6 November 2021 at 7.00pm in the Neville Hall*

The meeting closed at 20.45 & the Confidential meeting commenced

Sims - K. Shun.
6-11-12

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council on Tuesday 4 September 2012 in the Neville Hall at 7.00pm

Present: Clive Scott-Hopkins (Chairman))
John Birkett (Vice Chairman)
Sandy Quinn
Katie Sarsfield
Jenny Baish
Martin Hayes
Sally Burtenshaw (Clerk)

In attendance: 11 members of the public

ACTION

Public Question Time:

- Eric Roberts advised the Parish Council of the dangers of the wooden fencing leading from Mire Lane to Nut Lane alongside the main Twyford Road. It is at a very dangerous height a recent accident resulted in the occupant of the car almost being decapitated. Sandy Quinn will liaise with the Highways Department to find a solution SANDY QUINN
- He also asked if the hedge from Blaizes to Mire Lane could be cut back – this matter is already in hand with Mrs Gottschalk who owns the land.
- He also requested that the front door to the Neville Hall is unlocked by someone local, as on surgery days the doctors are often late. The Vice Chairman advised that this matter would be dealt by the NHCT Trustees as the Parish Council were no longer dealing with the Hall. This will be raised at the next NHCT meeting VICE CHAIRMAN
- John Burton thanked the Parish Council for their letter relating to the tree on Twyford Road
- He also advised that there is a cycle track being built on the Downfield Pit site
- He reported that the mattresses in the ditch along Callins Lane have not been removed but are almost impossible to locate as vegetation had grown over them. Despite the Clerk advising the waste management team when this was first reported she advised that she will make contact with them again CLERK
- David Lee suggested that due to the ditch clearing out/digging out in Plough Lane outside Downshires this has caused more flooding on the corner by School Lane/Sill Bridge corner. Stuart Craig and The Vice Chairman are aware and will chase this up with the RBWM. STUART CRAIG &
VICE CHAIRMAN
- He also advised that the byeway sign has been flattened by a lorry. Martin Hayes will follow this up MARTIN HAYES

1. Apologies:

Received from Maureen Hunt. Noted that Stuart Craig was absent

2. Minutes:

The minutes of the meeting held on 7 August 2012 were approved by the Council and signed by the Chairman

3 Matters arising from the Minutes:

- The Vice Chairman produced an estimate for the supply of 2 dog poo bins. One will be installed in the allotments and the other adjacent to the field entrance at the top of Halls Lane near to the Old Church House. The quote was agreed in principle
- The Clerk advised that the pot hole repairs in the Pound were very badly filled in and she reported this to Maureen Hunt. She had responded and had advised that David Baler the Operations Manager at RBWM should be contacted. Martin Hayes will make contact and report back at the next meeting
- The Chairman advised that his son will provide wood chippings for the Burial Ground path

VICE CHAIRMAN

MARTIN HAYES

VICE CHAIRMAN

Travellers update:

- A meeting was held at the Town Hall on 7 August, the Chairman gave an update. RBWM have commissioned a survey of traveller accommodation needs, this is being carried out with 4 other Berkshire Authorities.
- We are awaiting for an EA analysis of the stream water which runs along the side of Hilarion Cottage – it is an open sewer at present. The Chairman has asked Cllr Evans to follow this up

4a Planning Applications:

12/02230: The Old Church House, Halls Lane, Waltham St Lawrence
The Parish Council had no objection to this application subject to there being no conflict with GB4

12/01768/1770: Diligent Cottage, Hungerford Lane, Shurlock Row
The Parish Council had no comments to make on the amended drawings

4b Trees in a Conservation Area:

12/02255: Little Cross, The Street, Waltham St Lawrence
The Parish Council had no objection to this application subject to the approval of the Arboricultural Officer

5 Plans that have arrived within the last couple of days:

None received

6. District Planning Agenda/Other Planning Matters:

The Parish Council made no comment about a Certificate of Lawfulness to determine whether an existing residential use is lawful at West End Fishery, Mire Lane, West End

7. Enforcement Notices & Appeals:

- Stabling at Beenhams Heath: The Parish Council require to be a

Rule 6 Party. The Clerk will write to the Planning Inspectorate to advise. The Appeal is being held on 18/19 December. The Vice Chairman is currently preparing a Statement

VICE CHAIRMAN

- Bellman Hanger: The Chairman advised that it was deemed legal in a recent Certificate of Lawfulness application to have storage at the rear of the hanger. He asked the Clerk to write to the Enforcement Officer to advise that items are now being stored at the front of the hanger and to get enforcement proceedings instituted if required.
- 8 Neighbourhood Plan update:
The Chairman advised that an exhibition is being held in the Neville Hall on Saturday 27 October 9:00am – 12noon. All are encouraged to attend and respond. Every household will be notified
9. Date of Next Site Visits:
6 October 2012 at 9.30am
- 10 Reports from Representatives:
- Sandy Quinn advised that the footpaths in the Parish are slowly being cleared
 - Mr Roberts asked if the chain link fence along Postman's Path could be repaired – Sandy Quinn will chase this up
 - Vice Chairman – advised that a bench in the Remembrance Gardens needs cleaning
 - Martin Hayes – reported that the words 'Keep Clear' had now been painted on the road outside the Grange near to the Bell. This had improved things marginally as speeding cars is still an issue
 - Katie Sarsfield advised that she has been in touch with BT regarding Broadband. A copy of the letter from Rt Hon Theresa May is to be sent to Maureen Hunt
- 11 Finance:
The cheques issued in August were approved by the Council and signed by the Chairman
- 12 Correspondence
- Letter from Headmistress of local school requesting funding for prize winners. Agreed in principle to donate up to £100 per annum when asked
 - Letter to Rt Hon Theresa May from Chief Constable of Thames Valley regarding the metal theft from the Parish several months ago - noted
- 13 AOB
Nothing to report
- 14 Next meeting:
9 October 2012 at 7.00pm

CLERK

SANDY QUINN

KATIE SARFIELD

The meeting closed at 20.30 and the Confidential meeting commenced



9-10-12

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a planning only meeting of Waltham st Lawrence Parish Council
held on 7 August 2012 in the Neville Hall at 7.00pm

Present: Clive Scott-Hopkins (Chairman)
John Birkett (Vice Chairman)
Sandy Quinn
Katie Sarsfield
Stuart Craig
Sally Burtenshaw (Parish Clerk)

In attendance: 13 members of public

ACTION

PUBLIC QUESTION TIME:

David Lee asked the Parish Council if there was an update on the travellers, the proposed extension of Pool Lane and bulldozers at Viners.

1. The Chairman advised that he and the Vice Chairman had attended a Liaison meeting earlier in the day to get an update on the travellers. It would appear that the RBWM are getting their act together in terms of the eviction next year. They are preparing a detailed questionnaire for each family to complete.
2. Pool Lane is still a possible option for an extension site for two families. David Lee advised that he has photographs of the flooded area where the proposed Pool Lane extension may be sited.
3. David Lee asked if Mrs Railton our local historian had photographs of Viners as it currently is before the bulldozers move in and raise it to the ground. The Chairman was fairly certain that she would have photographs but would inform her

CHAIRMAN

1. **APOLOGIES:** - received from Jenny Baish & Martin Hayes
2. **MINUTES:**
The minutes of the meeting held on 11 July 2011 were approved by the Council and signed by the Chairman following a couple of amendments
3. **MATTERS ARISING FROM THE MINUTES:** (not covered elsewhere)
 - The Chairman asked the Parish Councillors if they had any objection to the signage relating to St Lawrence Nurseries at the corner of Twyford Road/Sill Bridge Lane. They had no objection so no action will be taken in requesting its removal from the owner
 - The Vice Chairman advised that the provision of dog poo bins is still in hand
 - Katie Sarsfield advised that the Broadband Delivery UK Strategy (BDUK) conversation with Tim O'Sullivan is still to be arranged

VICE
CHAIRMAN
KATIE
SARFIELD

- 4a **PLANNING APPLICATIONS:**
12/01952: Mortimores, The Street, Waltham St Lawrence
The Parish Council whilst they had no objection to the proposed rebuild and extension there could be issues on GB4 and balcony over looking the neighbours

CSH

12/01565: Thatch Cottage, The Street, Shurlock Row
The Parish Council object to this application on the following grounds as before:

1. It conflicts with GB7 in that the garden area will not support 4 stables on its own with the adjacent field under different ownership
2. Stables close to a dwelling with noise, smell and drainage implications
3. Development cannot be said to enhance the appearance of the Conservation Area

12/02112: Thatch Cottage, The Street, Shurlock Row
The Parish Council had no objection to this application

12/02123: Land adjacent to The Shurlock Inn, Shurlock Row
The Parish Council objected to this application on grounds of scale

It was noted that the Vice Chairman and Stuart Craig did not object to this application

4b TREES IN A CONSERVATION AREA:

12/01910: Mortimores, The Street, Waltham St Lawrence
The Parish Council had no objection to this application

4c PLANS THAT HAVE ARRIVED IN THE LAST COUPLE OF DAYS:

12/02143: Chantry Cottage, Halls Lane, Waltham St Lawrence – LBC
The Parish Council had no objection to this application

Certificate of Lawfulness to determine whether the existing use of part of the agricultural/equestrian building as residential accommodation in connection with the equestrian use of the land is lawful at Blueys Farm
The Parish Council made no comment

4d OTHER PLANNING MATTERS:

- Neighbourhood Plan update – there was no proposal to extend existing 'recognised settlement' areas
- The Chairman asked the Clerk to contact the Enforcement Officer to establish the position at Borlases Barn in relation to the mobile home and alterations to the former forge building without planning applications

CLERK

5. FINANCE:

- The cheques issued in July 2012 were approved by the Council and signed by the Chairman

6. DATE OF NEXT SITE VISITS:

1 September 2012 commencing at 9.30am
Katie Sarsfield sent her apologies

7. DATE OF NEXT MEETING:

4 September 2012 at 7.00pm.

8. AOB

- The Chairman advised that he had been approached by David Crawley-Boevey at the start of the meeting in connection with the proposed office lettings. Following taking legal advice any lettings need to be approved and signed off by the Parish

Council rather than the NHCT

- *Sandy Quinn advised that work is slowly getting underway by the RBWM to cut back the hedges and footpath foliage*
- *Stuart Craig advised that the tree that was chopped down on Twyford Road was healthy and that the reports and photos refer to another tree. He would like a formal letter of complaint to be sent to the RBWM*
- *The Clerk will contact Cllr Maureen Hunt to find out who the best person at RBWM would be to contact about the potholes. Despite numerous phone calls and e mails they have not repaired around the Pound outside the Bell and along the Twyford Road*
- *The Vice Chairman asked for approval of expenditure for wood chippings and the purchase of shrubs to replace dead ones for the Burial Ground. This was agreed subject to him attempting to obtain chippings from known sources without cost.*

STUART CRAIG

CLERK

VICE
CHAIRMAN

The meeting closed at 20.36 and the confidential meeting took place

Stuart Craig
4-9-12

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
on Tuesday 17 July 2012 in the Neville Hall at 7.00pm

Present: Clive Scott-Hopkins - Chairman
John Birkett - Vice Chairman
Katie Sarsfield
Jenny Baish
Martin Hayes
Sandy Quinn
Stuart Craig
Sally Burtenshaw - Clerk

In attendance 14 members of the public

ACTION

Public Question Time:

- John Burton asked who was responsible for cutting down an Oak tree on the Twyford Road. The Chairman advised that the RBWM had reported the tree as being diseased and had recently dropped a large branch. In their opinion it was a Health & Safety issue hence it was taken down. It was agreed that the Clerk would ask the arboricultural officer to provide a copy of the report of the diseased Oak.
- Mick Hitchman expressed his dissatisfaction at the condition of the roads throughout the Parish. Potholes are in abundance and are dangerous for cyclists. He also thought it peculiar that when on reaching the Parish boundaries the roads are in a much better condition. Martin Hayes advised that he has spoken to Streetcare and had asked them to look at the condition of the roads.
- Nick Kohl referred to the advertisements for St Lawrence Nurseries one outside the site and one attached to a telegraph pole at corner of Twyford Road/Sill Bridge Lane. The Chairman advised that he would speak to the owner of the Nurseries to see if one sign can be removed
- Unauthorised Travellers - it has been noted that there are more horse stalls on site. The amenity blocks now have washing machines in them and questions were raised as to where the waste water was draining to. It had been noted that bad smells had been emanating from the site and the question of where sewerage is draining to was raised. The Chairman will write a letter to Simon Hurrell at RBWM

CLERK

MARTIN HAYES

CHAIRMAN

CHAIRMAN

1. Apologies:
Received from Carwyn Cox

2. Minutes:
The minutes of a meeting held on 12 June 2012 & the minutes from an extraordinary meeting held on 26 June were approved by the Council and signed by the Chairman

3. Matters Arising from the Minutes:
➤ Stuart Craig reported back on recent meetings he has had with the Environment Agency. We have applied for funding to clear the ditches from New Hall on Broadmoor Road along to the Twyford Road. There is a particular machine that clears out the ditch and puts the detritus onto the hedgerows. The Haines Hill

RBWM, Clive Green & Hunt + 2 Parish
Councils were in attendance at
CJH

STUART CRAIG

Estate has one of the machines Stuart Craig will ask if the Parish could borrow it.

- Scramble Bikes land east of Downfield Pit – the Enforcement Officer has written to the owners to formally advise them of legislation regarding the use of the land (legislation allows temporary change of use of land in connection with motor cars or motor cycles as long as it does not exceed 14 days in total in any calendar year).
- Remembrance Garden – the Vice Chairman advised that the gardener attending to this area has now commenced work
- The Vice Chairman also advised that the purchasing of dog litter bins is still in hand
- The Clerk was thanked for her letter that was sent to the Jubilee Party helpers

VICE CHAIRMAN

4a Planning applications:

12/01565: Thatch Cottage, The Street, Shurlock Row

The Parish Council objected to this application on the following grounds:

1. It conflicts with GB7 in that the garden area will not support 4 stables on its own with the adjacent field under different ownership
2. Stables close to a dwelling with noise, smell and drainage implications
3. Development cannot be said to enhance the appearance of the Conservation Area

12/01694: Glen Cottage, Beenhams Heath

The Parish Council had no objection to this application subject to there being no conflict with GB4

12/01771: Heath Lodge, Beenhams Heath

The Parish Council had no objection to this application

12/01768/1770: Diligent Cottage, Hungerford Lane, Shurlock Row

The Chairman declared a pecuniary interest and left the meeting

The Parish Council had no objection to these applications but felt there might be a detrimental impact on a listed building

The Chairman returned to the meeting

The Vice Chairman added that it had come to his attention that his integrity was being questioned. He advised that if any member of the public had a complaint about the Parish Council or about a Parish Councillor they should put this in writing and send to Maria Lucas Head of Legal at RBWM who is the Monitoring Officer for Parish Councils

12/01842: Sill Bridge, Sill Bridge Lane, Waltham St Lawrence

The Parish Council had no objection to this application subject to there being no conflict with GB4

12/01796: St Lawrence Nurseries, Waltham St Lawrence

The Parish Council had no objection to this application but would like to see the roof line lower as originally intended on the previous barn application, and the barn only used as stipulated

12/01895: Broad Oak, Shurlock Road, Waltham St Lawrence
The Parish Council had no objection to this application

12/01853: Orchard Cottage, The Street, Waltham St Lawrence
The Parish Council had no objection to this application

4b Trees in a Conservation Area:
None received

5 Plans that have arrived within the last couple of days:

12/01952: Mortimores, The Street, Waltham St Lawrence

This application will be discussed at the August planning only meeting. The Clerk will write to the Case Officer to advise

CLERK

6 District Planning Agenda/Other Planning Matters:

To note that a Certificate of Lawfulness had been received for Bellmans Hanger, Shurlock Row to determine whether an existing external storage area is lawful - the Parish Council had no comment

It was also noted that a Certificate of Lawfulness had been received for Crosside, Broadmoor Road, Waltham St Lawrence to determine whether an existing outbuilding used as an office and garaging in the garden is lawful – the Parish Council had no comment.

- A letter had been received from Brenard Properties who are the owner/occupiers of Bellmans Hanger advising that they were vacating the hanger and relocating to a more purpose built storage facility. They required the Parish Councils thoughts on potential alternative uses for the hanger. The Clerk will write back to them advising that they will look forward to hearing further from them when they have reached a decision.

CLERK

7 Enforcement Notices & Appeals:

Two appeals have been received for Beenhams Farm one of which the Parish Council would like to be in attendance at the Inquiry – date to be established by the Clerk. An appeal has also been lodged for Church Farm Barn against the refusal of permission to build single storey side extension to an existing garage

CLERK

8 Neighbourhood Plan Update:

The Chairman advised that this document has been delayed as the Local Plan needs to be in place before the Neighbourhood Plan kicks in. Next meeting will be held in the Autumn, meanwhile further consideration of any Recognised Settlement boundary entries to be deferred until August meeting.

CLERK

9 Reports from Representatives:

- Sandy Quinn – Due to the recent spate of bad weather the bridleways and footpaths are in a dreadful condition with very overgrown vegetation and muddy paths. She will contact Mrs Bowdery to see if the Ramblers will assist with the paths
- Martin Hayes confirmed that he had spoken to Streetcare about the potholes around the Pound and along the Twyford Road
- The Clerk asked the Vice Chairman to arrange for the Allotment footpath to be cut and strimmed as it is very overgrown

SANDY QUINN

VICE CHAIRMAN

10 Date of Next Site Visits:
Saturday 4 August commencing at 9.00am

11 Finance:

- The cheques issued in June were agreed and signed by the Chairman
- The final set of monthly accounts that were produced from the outgoing RFO were discussed and approved
- The Clerk will write to the RFO on behalf of the Parish Council to thank him for all his work over his term of office

CLERK

12 Correspondence:

- Letter from The Rt Hon Theresa May MP referring to the lack of Broadband in the Parish. She suggested that the Parish Council contact Tim O'Sullivan, Head of Public Affairs at BT to discuss the issues to see if he can assist. Katie Sarsfield will contact him
- E mail from Judi Jeffries Headmistress of the local school – Jubilee Fund prize money does the Parish Council want to top up the funding. The Parish Councillors were unaware of this arrangement. The Clerk will write back to her to establish the origin of this
- The Parish Council have been sent a generous donation from the estate of the late Mr Van Ammel for the benefit of the Neville Hall. The Clerk had written a letter of gratitude to which the Parish Council thanked her

KATIE SARSFIELD


CLERK

13 A.O.B.

14 Next meeting:

- 7 August 2012 at 7.00pm PLANNING ONLY

The meeting closed at 21.05 & the Confidential meeting commenced



7-8-12