

# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council  
held on Tuesday 13 October 2015 in the Neville Hall at 7.00pm

Present: John Birkett - (Chairman)  
Mike Kay - (Vice Chairman)  
Katie Sarsfield  
Clive Scott-Hopkins  
Mark Hipgrave  
Suzy Young  
Maggi Bevan  
Sally Burtenshaw – Parish Clerk

In attendance: 9 members of the public & Borough Councillor David Evans

ACTION

Public Question Time:  
There were no questions

FC/56/10/2015 Apologies: Received from Cllr Hunt & Cox

FC/57/10/2015 Minutes:  
The minutes of a meeting held on 8 September 2015 were approved by the Council and signed by the Chairman

FC/58/10/2015 Matters Arising from the Minutes:

- Shed in Burial Ground – the Chairman advised that he had been informed by the church wardens that the shed is insured for £5,000
- Asset Register – the Clerk advised that this has still not been altered to reflect the recent new legislation but hopes to have this complete by the next meeting
- Public Open Space on Shurlock Road – This is being carried forward to next month as Cllr Hunt was not present. A resident informed the Parish Council that the proposed land is full of Ragwort which will need to be sprayed. This will render the area unusable for 2 years.
- School Parking – The Parish Council has no power to solve the issue in hand but would like to act as a catalyst between all parties. Nearby residents have been canvassed for their views and suggestions in relation to parking and the summary of the responses can be found on the Parish Council website. A school governor is taking a lead obtaining input from the school and parents. It was noted that White Waltham school has a lollypop man who, working with others, is very effective in moving cars along and there was a discussion on whether something similar may be appropriate at WSL school.

FC/59/10/2015 Travellers update:  
Two planning appeals are being heard on 3<sup>rd</sup> & 4th November at the Town Hall commencing at 10am. The hearings are open to the public

*FC/60a/10/2015 Planning Applications:  
15/02919: White Cottage, Milley Road, Waltham St Lawrence  
The Parish Council had no objection to his application*

*15/03018; Everest, Milley Road, Waltham St Lawrence  
The Parish Council had no objection to his application*

*The Vice Chairman declared an interest and left the meeting*

*15/02753: Oak Cottage, West End  
The Parish Council objected to this application. The additions to the house taken collectively and construction of the garage block constitute a disproportionate addition to the original. Policy GB4*

*FC/60b/10/2015 Trees in a Conservation Area:  
15/03041: The Gables, Halls Lane, Waltham St Lawrence  
The Parish Council had no objection to his application*

*The Vice Chairman returned to the meeting*

*FC/60c/10/2015 Plans that have arrived within the last couple of days:  
15/03064: St Lawrence Nurseries, Waltham St Lawrence  
Without prejudice to the Appeal the Parish Council object. The design and external appearance is such as to render this an unsuitable building to convert into a dwelling and we maintain our flooding objection (Q2 conditions)*

*FC/60d/10/2015 Other Planning Matters:  
15/02792/93 Goose Nest, Baileys Lane, Waltham St Lawrence  
To record that these two planning applications were received one month after registering and could not wait until the October meeting. The Parish Council addressed this at an extraordinary meeting held on Saturday 19 September. Their response was that they had no objection in principle to the applications subject to the building being subordinate to the main house as per Policy GB3 (iii). Further they would like to have an arched window (floor to eaves) retained or replaced with similar, as that formed a feature of the building and good view of the house*

- It has been noted that the RBWM have not allowed the felling of Oak trees at Brooklands House, The Street, Shurlock Row*
- Planning – The Parish Council expressed their concern with the recent backlog problem in the planning department at RBWM. The main concerns are about the level of communication, the timeliness of communication, the completeness of information and the consistency of some of the recent planning decisions It is proposed that a record is kept of events where there have been problems. It was agreed that a formal note would be sent to RBWM expressing our concerns*

*VICE  
CHAIRMAN*

*FC/60e/10/2015 Enforcement Notices & Appeals:  
Nothing to report*

FC/61/10/2015 *Finance:*  
*The cheques issued in September 2015 were agreed and signed by the Chairman*

FC/62/10/2015 *Neighbourhood Plan Update*  
*A small addition has been made to the draft plan to allow greater protection for listed buildings in the design section*

FC/63/10/2015 *Reports from Representatives:*

- *Maggi Bevan – advised that she had attended the recent Parish Conference. She has posted on the Parish Council website hand outs that she was given at the meeting including issues such as sewage and recycling*
- *Suzy Young – Gateway signage – It has been unanimously agreed to go ahead with the 1300m L shaped gateways which will be erected at the far side of Milley Bridge plus dragon teeth on the road, red tarmac and new 40mph roundels. Installation will probably not happen until April 2016 due to lack of funds in the budget. Cllr Evans advised that he may be able to contribute some of his members budget of £750 to assist if necessary. It was agreed that if successful this could hopefully be installed in other locations around the village in particular along Broadmoor Road. She will thank Philip Jacob from RBWM for his assistance with this matter*  
*She also advised that someone has been strimming around some graves in the burial ground which has caused some damage. It has been confirmed that this was not any of the contractors who maintain the site. Strimming at the gravesides is to be discouraged*
- *Vice Chairman – Maintenance contracts are due for renewal at the turn of the year and he advised that he is currently looking at options. He will soon be attending a BALC course on finance and budgets (some current rules will be changing) and will report back at the next meeting.*
- *Mark Hipgrave – The defibrillator in the old telephone box in the Street WSL is now working, the Clerk is testing it weekly and logging this on the Webnos website. Cllr Maureen Hunt was thanked for her £750 member contribution towards the cost of this unit. The cost of £300 to paint/refurbish the outside of the box + materials were unanimously agreed. Training on how to use the defibrillator is available dates need to be set.*  
*He advised that we are still awaiting a quote for clearing the ditches along the front of the allotments and Broadmoor/Twyford Road. One local resident has kindly offered to be a ditch warden and more volunteers would be welcome*  
*The wording for the Jubilee bench which will be installed on the Neville Close triangle was discussed*  
*He advised that he is still waiting for quotes to make repairs to the Pound fencing*

SUZY YOUNG

VICE  
CHAIRMAN

MARK  
HIPGRAVE

FC/64/10/2015 *Correspondence:*

- *The Parish Council have received a letter drawing its attention*

to a Housing Association home on Milley Bridge which has been empty for 10 months. The Parish Council will investigate and draw attention to the fact that the house is falling into disrepair and the garden is becoming overgrown

VICE  
CHAIRMAN

- E mail relating to the land behind the garages in Adkins Road – concern has been expressed that the land will be used for housing. The Parish Council will keep their ear to the ground but were unable to comment and until a planning application is received they cannot advise.
- Mayor's Charity Challenge – noted
- Letter re M4 Smart Motorway – Clerk will respond

CLERK

FC/65/10/2015 AOB  
No other business

FC/66/10/2015 Date of Next Site Visits:  
Saturday 7 November commencing at 9.00am

FC/67/10/2015 Next meeting: 10 November 2015 at 7.00pm in the Neville Hall

The meeting closed at 20.57 & the Confidential meeting commenced