

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council on Tuesday 14 June 2016 in the Neville Hall at 7.00pm

Present: Mike Kay - Chairman
John Birkett - Vice Chairman
Mark Hipgrave
Clive Scott-Hopkins
Katie Sarsfield
Maggi Bevan
Sally Burtenshaw (Clerk)

In attendance: 3 members of the public

ACTION

The Chairman announced with great sadness the news of the recent death of Sandy Quinn. She had been a member of the Parish Council from 2010 – 2015 and was a stalwart member of the community

Public Question Time:

A member of the parish advised that two more caravans had moved onto the unauthorised traveller site bringing the total to 15. Enforcement at RBWM have been advised. Clive Scott-Hopkins will follow this up with evidence of change which will need to be reinforced

CLIVE
SCOTT -
HOPKINS

FC13/06/2016 *Apologies: Suzy Young & Cllr Maureen Hunt*

FC 14/06/2016 *Minutes:
The minutes of the Annual Council meeting held on 10 May 2016 were approved by the Council and signed by the Chairman following an amendment. The minutes of the Annual Parish meeting held on 26th April were also approved*

FC/15/06/2016 *Declaration of Interests: none made*

FC 15/07/2016 *Significant Matters Arising from the Minutes:*

- 1. Open Space Shurlock Road – several members of the Parish Council met with Kevin Mist from RBWM on 23rd May. Ideas were discussed in more detail and it was agreed to set up a working group to take this forward and formulate a draft plan which will then be taken to an open meeting some time later this year. This will be organised by Suzy Young.*
- 2. Network Rail – The Chairman, Suzy Young & Cllr David Evans had a very productive meeting with the Head of Projects between Maidenhead & Reading. Issues were discussed such as parking the large lorries on the bridge which is in breach of their own procedures. When necessary traffic controls should be in place. There is a need in the near future for large lorries to enter their service road on the parish side of the bridge. Before the meeting they had*

SUZY
YOUNG

thought that they would need to bring the large lorries through the middle of the village as they would not be able to turn from the bridge into the service road. They are now looking at temporarily widening their access point and moving the fence around the electric station Any comments or concerns should be raised with Suzy Young who will then deal with Network Rail

SUZY
YOUNG

FC 16/06/2016 *Traveller update:
Clive Scott-Hopkins reported that Cllr Carwyn Cox had spoken to him to advise that the travellers have petitioned the Supreme Court following the recent Court of Appeal ruling refusing their claims on all counts. There is still no decision on the Public Inquiry held in November, the Parish Council expressed their continued frustration*

FC 17/06/2016 *Downfield Pit update:
The Clerk wrote to Natural England last month and has received a response advising that the query is being dealt with. She will chase this up. Discussions were held about the eventual height which was intended to be no more than 1 metre not 3 metres. Maggi Bevan was asked to contact Victoria Gibson to check that the forecasted final heights are compliant with the 13/01661 original application*

CLERK

MAGGI
BEVAN

FC 18a/06/2016 *Planning Applications:
16/01719: 4 Beenhams Farm Cottages, Beenhams Heath
The Parish Council had no objection to the dwelling however concern were expressed about the extension of the car parking in the garden area which contradicts PP GB2 para 2.1.16*

*16/01582: Fernhill, School Road, Waltham St Lawrence
The Parish Council had no objection to this application*

FC 18b/06/2016 *Trees in a Conservation Area:
None received*

FC 18c/06/2016 *Plans that have arrived in the last couple of days:
16/01821: Brooklands House, Shurlock Row
The Parish Council had no objection subject to the approval of the Arboricultural Officer*

FC 18d/06/2016 *Other Planning Matters:*

- 1. Berkshire Housing & Economic Land Availability Assessment (HELAA) – it is noted that the Parish Council have sent their comments to Ian Bellinger at RBWM*
- 2. It was noted that a Certificate of Lawfulness had been received for Sleepy Hollow, Milley Road, Waltham St Lawrence to determine whether the existing 2 x greenhouses, carport & workshop with habitable accommodation is lawful.*
- 3. It was noted that a Certificate of Lawfulness had been received for Cedar House, The Straight Mile, Shurlock Row to determine whether a single storey rear extension is lawful.*

FC 18e/06/2016 Enforcement Notices & Appeals:

1. The Appeal for the Hearing on applications at Paradise Farm (15/03528 & 15/03531 LBC) have been postponed from 21 June and we will be notified when a new date is set. It is noted that Clive Scott-Hopkins will represent the Parish Council and that his oral statement was approved
2. It was noted that an exchange of written representations will decide the Appeal for Fernbank, The Straight Mile, Shurlock Row for the refusal by RBWM to allow a replacement dwelling following demolition of an existing building
3. An appeal decision of dismissal was noted against the refusal of planning permission for a proposed double garage and car port at Oak Cottage, West End Lane, West End

FC 19/06/2016 Neighbourhood Plan update:

The plan has progressed to a stage where it is ready for examination both by the Borough and an Inspector. The local plan is also coming to a close

FC 20/06/2016 Finance:

- The cheques issued in May were agreed and signed by the Chairman. Following discussion it was agreed that the format of the process will change to 'previously approved payments'
- Insurance renewal – Mike Kay had digested the paperwork and advised that, having investigated alternative options, it was not an unreasonable premium. It also includes the Neville Hall. There are three options this year a 1 year agreement, a 3 year long term agreement or a 5 year long term agreement. It was unanimously agreed that the Parish Council would proceed with the 5 year long term agreement as it represented the best value for money. Input is awaited from David Crawley-Boevey relating to the square meterage of the Hall by using the Zurich calculator. A cheque will be raised when complete and a reimbursement from the Neville Hall will be applied for
- Clive Scott-Hopkins was thanked for his input into the fixing of the Jubilee Bench at the Neville Close triangle. An invoice is awaited and once received reimbursement of £910 will be sought from the Diamond Jubilee committee. The Clerk was instructed to insure for £2,000.

CHAIRMAN

CLERK

CLERK

FC 21/06/2016 Reports from Representatives – matters notified & brought forward

- Clerk
 - Several members of the Parish Council plus the Clerk attended a meeting to sort and finally agree the Asset Register. This has now been completed and approved.
 - The Clerk confirmed that the accounts and annual return are available for Inspection and documents are on website & notice board by the Hall
- Communications:
 - Maggi Bevan reported on the Digital Council Workshop that she attended last month. It was agreed that the NHCT management committee would be approached about installing Wi Fi at the Hall
- Bridleways & Footpaths:

- Horse Walker Twyford Road - Katie Sarsfield advised that this item should be removed from the agenda as there is nothing to report going forward. It has been noted that the area has been tidied up and an eye will be kept on it in general
- Sue's Piddle – Katie Sarsfield advised that the gate leading into this area has now been replaced but it is unknown who carried out the repairs
- Footpaths - Katie Sarsfield produced a copy of the schedule of works for the footpaths across the Parish which she had received from RBWM
- Fly Tipping in Nut Lane - Katie Sarsfield advised that she had received an e-mail from a resident to advise that he had witnessed fly tipping along the lane. This is a restricted byway and possible solutions were discussed. It was agreed that a Kent Carriage Gap would be the most suitable solution as long as it was in keeping in a rural environment

KATIE SARSFIELD

SUZY YOUNG

▪ Highways

- There is no further news in relation to the Brook Lane pothole situation however there are plans in place to create five passing places. It is thought that the drainage issues need to be resolved first. The Parish Council continue to liaise with RBWM on this urgent matter
- Other pothole issues in the parish have mainly been resolved in particular the dangerous dip in the Broadmoor Road near the New Hall
- It is noted that the signs at the Royal Oak/The Street junction in Shurlock Row impede the sightlines for drivers. The RBWM have been contacted and it is hoped a remedy will be found.
- A broken concrete plinth has been noted in the same area and will be reported for repair. The broken concrete slab in Mire Lane has been repaired

CLERK

▪ Parish Maintenance

- The Chairman advised that a meeting was held by interested parties to discuss the formation of a children's play area at the Cricket Club. Safety was the primary concern. A proposal will be sent to the Trustees of the club via the Clerk. Clare McIntosh will co-ordinate further
- Mark Hipgrave advised that the defibrillator is now up and working again. The outside of the telephone box has been repainted and a vote of thanks was made to all the volunteers that helped. An invoice has been submitted to Mark Hipgrave for a small amount of out of pocket expenses which have been incurred. These were approved for reimbursement. The Clerk will raise a cheque on the next cheque run. The defibrillator now needs to be tested weekly Kate Sarsfield is currently doing this

CLERK & KATIE SARSFIELD

MARK HIPGRAVE

CLERK

Environment Agency

- Japanese Knotweed has been found again in Mire Lane and the RBWM have been advised

CLERK

▪ Capital Projects

- Mark Hipgrave is awaiting an additional quote to replace the Pound fencing and will report back next month

▪ Allotments & Ditches

- The RBWM instigated the clearing out of the ditches in the

allotments, which needed 3 skips to take away the detritus. It is noted that there is still a skip awaiting collection. The Clerk will chase up again. The RBWM were thanked for their help with this.

- Other
- Parish Letterhead will be carried forward to next month

FC/22/06/2016 Reports from Members who attended Meetings as Representatives of the Parish Council
Nothing to report

FC 23/06/2016 Correspondence:
Letter from CCB – noted and agreed to join. The Vice Chairman will look at the benefits
E mail from Thames Water re Flooding issues in The Street – to be carried forward to next week awaiting input from Suzy Young

VICE
CHAIRMAN/
CLERK

FC 24/06/2016 A.O.B.
There was no other business

FC 25/06/2016 Date of Next Site Visits:
Saturday 16 July 2016 at 9:00am

FC 26/06/2015 Next meeting: Tuesday 19 July 2016 at 7.00pm in the Neville Hall

The meeting closed at 20.59 & the confidential meeting commenced

[Signature] 19/7/16