

# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on 7th February 2017 in the Neville Hall at 7pm

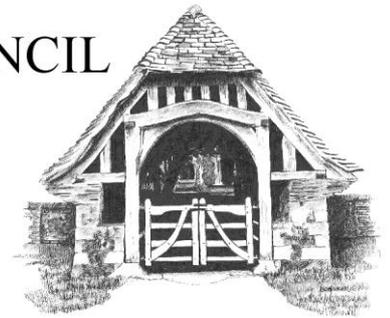


Present: Mike Kay – Chairman , John Birkett– Vice Chairman, Clive Scott-Hopkins, Mark Hipgrave, Katie Sarsfield, Maggi Bevan, Suzy Young & Sally Burtenshaw (Clerk)  
Also present 15 members of the public

		ACTION
	<p><i>Public Question Time:</i></p> <ul style="list-style-type: none"> <li><i>A member of the public asked where we now are with the unauthorised travellers having vacated the site the previous day. It is too early to be definitive but the Parish Council have been informed that Enforcement will follow up to ensure that the remediation of the site will be undertaken but meanwhile remains a concern</i></li> </ul>	
FC124/02/2017	<p><i>Apologies:</i> <i>Received from Borough Councillor Carwyn Cox</i></p>	
FC125/02/2017	<p><i>Minutes:</i> <i>The minutes of a meeting held on 10 January 2017 were approved by the Council and signed by the Chairman</i></p>	
FC126/02/2017	<p><i>Declaration of Interests:</i> <i>The entire Parish Council declared an interest for planning application 17/00195, and the Chairman, Vice Chairman, Mark Hipgrave and Katie Sarsfield declared an interest for planning application 17/00043.. Maggi Bevan declared an interest for any discussions relating to the resignation of the Clerk</i></p>	
FC127/02/2017	<p><i>Significant Matters Arising from the Minutes – not covered elsewhere:</i></p> <ul style="list-style-type: none"> <li><i>Open Space – The Parish Council are still awaiting comments from the RBWM.</i></li> <li><i>Bellman Hanger – Clive Scott-Hopkins advised that the RBWM are still not ready to reach their decision</i></li> </ul>	
FC128/02/2017	<p><i>Traveller update:</i> <i>An update on the current position was provided by the Clerk who had received an e mail from Borough Councillor Carwyn Cox earlier that day. After 7 years the travellers were given notice and they realised that they had reached the end of the legal process, including losing 2 Public Inquiries. They decided to leave of their own free will and have now all vacated the site. Clive Scott-Hopkins was given a vote of thanks by members of the public for his tireless efforts along with Radius</i></p>	

# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on 7th February 2017 in the Neville Hall at 7pm



	<p>and the Borough Councillors. The Chairman will write to the Leader of the Council Simon Dudley to convey the appreciation of the Parish Council</p> <p>It was also noted that the recent increase in activity on the land adjacent to Pool Lane had been halted by Enforcement after liaison with the Parish Council to stop any further action.</p>	CHAIRMAN
FC129a/02/2017	<p><b>Planning Applications:</b> 16/03966/03967: Paradise Farm, Waltham St Lawrence</p> <p>Whilst the now single storey open barn interior (and annexe) with fewer apertures is, after four previous attempts, an improvement; “the final issue of much less importance”, referring to alternative uses, is disputed. The Inspector stated in para 18: “evidence of alternative uses was limited – the building may not be suitable for some modern agricultural machinery but this does not preclude other uses”. Under ‘conserving and enhancing the historic environment’ the NPPF para 132 states: “as heritage assets are irreplaceable any harm or loss should require clear and convincing justification”. Indeed, previous agent evidence for the Inquiry stated: “barn stables” and “ 8 acres of equestrian land”, now in the applicant ownership. Many historic farmhouses have barns close by, such as Halls Farm, and other domestic uses for garaging, storage of garden equipment and recreation space are normal. It is possible that the standalone cottage would require such a facility with implications on green belt, listed building setting and impact on the conservation area. There is, therefore, no obvious justification for the <u>principle</u> of residential conversion especially in this sensitive location and there is a strong case for the barn remaining ancillary to the farmhouse. If the latest application is to succeed, and we would prefer it does not, it is essential to remove PDR to avoid incursion into agricultural land (para 28); also a condition to prevent external flood lighting in view of the Inspector’s condemnation in para 15: “ on light intrusion to the surrounding area”; and a definite statement that the new plan has to be adhered to without deviation, to stop any subsequent attempt to insert rooflights as happened with the larger barn.</p>	
	17/00316: Blackthorn Farm, West End The Parish Council had no objection to this application	
	17/00318: Freestone, Waltham St Lawrence	

# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on 7th  
February 2017 in the Neville Hall at 7pm



	<i>The Parish Council had no objection to this application</i>	
	<i>17/00195: 32, Shottesbrooke Park, Waltham St Lawrence No comment was made as the whole Parish Council declared an interest - as the applicant's spouse is a Parish Councillor</i>	
	<i>17/00043: Cherry Tree Cottage, Waltham St Lawrence The Chairman, Vice Chairman, Mark Hipgrave and Katie Sarsfield declared an interest and left the meeting The remainder of the Parish Council had no objection to this application The four Parish Councillors returned to the meeting</i>	
	<i>17/00012: Sleepy Hollow, Waltham St Lawrence The Parish Council had no objection to this application</i>	
<i>FC129b/02/2017</i>	<i>Trees in a Conservation Area: 17/00128: April Cottage, Shurlock Row The Parish Council had no objection to this application</i>	
	<i>17/00130: Glenlee, Shurlock Row The Parish Council had no objection to this application</i>	
	<i>17/00097: Coltmans, Waltham St Lawrence The Parish Council had no objection to this application</i>	
<i>FC130c/02/2017</i>	<i>Plans that have arrived in the last couple of days (if any) The Clerk advised that an application had been received for Viners in West End for a change of use from domestic stables and yard to D2 (riding school) and associated parking - too late for comment this month. She will contact the Case Officer to ensure that comments can be made next month</i>	
<i>FC131d/02/2017</i>	<i>Other Planning Matters: Four Certificates of Lawfulness had been received two for Fernbank in Shurlock Row, one for Ashdown in Shurlock Row and one for Oak Cottage in West End. The Parish Council made no comment as these are matters of law. Downfield Pit – there are no further updates</i>	
<i>FC132e/02/2017</i>	<i>Enforcement Notices &amp; Appeals: Nothing to report</i>	
<i>FC133/02/2017</i>	<i>Neighbourhood Plan update:</i>	

# WALTHAM ST LAWRENCE PARISH COUNCIL

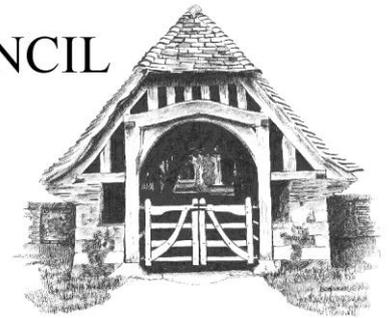
Minutes of a meeting of Waltham St Lawrence Parish Council held on 7th February 2017 in the Neville Hall at 7pm



	<p>Clive Scott-Hopkins advised that there is a Steering Group meeting being held next week to discuss further changes</p>	
FC134/02/2017	<p>Finance:</p> <ul style="list-style-type: none"> <li>The cheques issued in January were agreed and signed by the Chairman</li> <li>The Clerk confirmed that the Precept return had been sent off to RBWM</li> </ul>	
FC135/02/2017	<p>Reports from Representatives: Clerk:</p> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul> <p>Communications:</p> <ul style="list-style-type: none"> <li>The draft IT Policy was discussed it was agreed that some minor amendments should be made and that it should be adopted</li> <li>Purchase of a small laptop and printer for the Clerk was to be discussed and approved in principle but will be held in abeyance</li> <li>Wifi update - Mark Hipgrave advised that he was having issues with arranging this. There are no spare ports in the nearest cabinet to accommodate either. He will continue to investigate</li> <li>Maggi Bevan reported on the 'Easy to Use Council Site &amp; Text Alerts' and advised that she was not convinced with this method. It was agreed that Suzy Young, Katie Sarsfield &amp; herself will consider and attempt to make the current website more user friendly</li> </ul> <p>Bridleways &amp; Footpaths:</p> <ul style="list-style-type: none"> <li>Nut Lane Kent Carriage Gap - Katie Sarsfield advised that still no progress had been made – one neighbouring property has still not consented.</li> <li>More fly tipping has been reported which may over the next few months worsen due to rule changes at RBWM refuse depot in Maidenhead.</li> <li>Proposed access improvements to Footpath 12 – the Parish Council had no objection – Clerk to write to Andrew Fletcher</li> </ul> <p>Highways</p> <ul style="list-style-type: none"> <li>Brook Lane update – Suzy Young advised that the lane is very muddy and that the two very large potholes had not been filled although reported. It was agreed to keep up pressure for</li> </ul>	<p>MARK HIPGRAVE</p> <p>MAGGI BEVAN/KATIE SARFIELD/SUZY YOUNG</p> <p>CLERK</p>

# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on 7th February 2017 in the Neville Hall at 7pm



	<p>further action when it will be clear that the works undertaken were not fit for purpose</p> <ul style="list-style-type: none"> <li>It was reported that a large pot hole that had appeared opposite Milley Bridge Cottages had not been repaired although reported.</li> </ul> <p><b>Burial Ground:</b></p> <ul style="list-style-type: none"> <li>The Chairman advised that the gate from Halls Lane had been temporarily locked for about a week</li> </ul> <p><b>Parish Maintenance:</b></p> <ul style="list-style-type: none"> <li>Mark Hipgrave advised that the notice boards had been oiled and a new key had been given to the Clerk</li> <li>Complaints have been received about the weight of the bins in the burial ground. The acquisition of another one will be explored. No update yet</li> <li>Complaints have been received about the amount of dog mess in Milley Road playing field. Dog Wardens will be contacted once evidence is obtained of who allows their dogs to mess and not pick it up. Suitable signs will be acquired. Still ongoing</li> </ul> <p><b>Capital Projects:</b></p> <p><b>Ditches &amp; Allotments:</b></p> <ul style="list-style-type: none"> <li>Mark Hipgrave advised that a working party will be sought to clear the ditch at the end of the Allotments</li> <li>Mark Hipgrave advised that Thames Water have requested another meeting</li> </ul> <p><b>Other:</b></p> <ul style="list-style-type: none"> <li>Resignation of the Clerk – Clive Scott-Hopkins thanked the Clerk and in particular her assistance when he was the Chairman. The process for selection was discussed and the job will be advertised in the Lych Gate, Social Media and the local notice boards. Applicants will be interviewed during March</li> <li>Annual Parish Meeting – Some alternative invitees were discussed including Silver Band, Fete and the Enforcement Team. The Clerk was handed a list</li> </ul>	<p>SUZY YOUNG</p> <p>VICE CHAIRMAN</p> <p>MARK HIPGRAVE</p> <p>CLERK</p>
<p>FC136/02/2017</p>	<p>Reports from Members who attended meetings as Representatives of the Parish Council:</p> <ul style="list-style-type: none"> <li>Nothing to report however the Parish Conference is imminent – Maggi Bevan &amp; the</li> </ul>	<p>MAGGI BEVAN/VICE</p>

# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on 7th February 2017 in the Neville Hall at 7pm



	<p>Vice Chairman will attend on behalf of the Parish Council</p> <ul style="list-style-type: none"> <li>• RBWM Electoral Review Local boundary commission – the Chairman and Mark Hipgrave will attend</li> </ul>	<p>CHAIRMAN</p> <p>CHAIRMAN/ MARK HIPGRAVE</p>
FC137/02/2017	<p>Correspondence:</p> <ul style="list-style-type: none"> <li>• South Central Ambulance Charity – noted</li> <li>• BT Payphone on Milley Bridge – it was agreed to adopt the box and to find out if it can be relocated to Shurlock Row. The Clerk to liaise with the appropriate authorities</li> <li>• Wokingham Half Marathon – the Clerk advised that she had written to the organisers to express concern about the litter that was left behind last year and stressed that they must clear up after themselves.</li> </ul>	<p>CLERK</p>
FC138/02/2017	<p>AOB:</p> <ul style="list-style-type: none"> <li>• A query was raised on whether a fireproof safe should be acquired to store key Parish Documents. It was confirmed that soft copies of records were retained but the matter would be reconsidered at the time of the hand over of the Parish Clerk role</li> </ul>	
FC139/02/2017	<p>Date of Next Site Visits: 4 March 2017 at 9am – Mark Hipgrave sent his apologies</p>	
FC140/02/2017	<p>Date of Next Meeting: 7 March 2017 at 7pm</p>	
	<p>The meeting closed at 8.54pm &amp; the confidential meeting commenced</p>	